**West Point Public Library Board Minutes**

**June 13, 2023 at 6:00 p.m.**

**Present:** Carl Johnston, Mary Link, Suzanne Menke, Vicky Lundeby, Bob Winnike,

Pat Krogmeier

**Absent:** Melinda Robey

**Agenda Approval:** Moved by Vicky, seconded by Bob

**Minute Approval:** Moved by Vicky, seconded by Bob

**Bill Approval:** (with amendment) Moved by Vicky, seconded by Mary

**Reports:**

STATS were up. There are twenty-one new audio books and thirty new DVDs in rotation. The Board of Supervisors approved to allocate $5,000.00 on July 1, 2023, to the five Lee County Libraries. Each library will allocate $500.00 toward special project items (i.e., Summer Reading Program) and $500.00 for databases. There are currently seventy-seven children and thirty-two adults signed up for the Summer Reading Program. The total amount received from book sales since November 2022 is $210.57. The Library Foundation has received a check for $125,000.00 from the Dale Wilson Estate. The Foundation will meet on June 26, 2023, at 7:00 p.m. to discuss management of the money. The library contracts services to two neighboring towns. In turn, these towns pay the library for their use. Houghton will be billed $589.05 and St. Paul will be billed $333.02. The board members reviewed the library’s investments. Bold 360 Chat has been discontinued by the State Library.

**New Business:**

With a motion made by Suzanne and seconded by Bob with all in favor to reelect the current

officers: President is Carl Johnston, Vice President is Mary Link, and Secretary is Pat Krogmeier. Dara will continue to gain more information pertaining to the copier lease and the board will discuss an upgrade at the next meeting. The Personnel Policy has been updated to read: Cost of living increases, determined each fiscal year by the city, will be given to both full and permanent part time library staff. This amendment to the Personnel Policy was approved by Vicky, seconded by Bob, with all in favor.

**Unfinished Business:**

The Library Board voted to not purchase the Midwest Pano Company subscription. Dara contacted Drake Software and Hardware to discuss the network upgrade. Drake came back with a bid of $4,236.99. This will include a 48-port switch, battery backup, router/firewall, Cloud Key update and all labor. Bob made a motion to accept this bid and Vicky seconded with all in favor. The money will be taken out of the Hoenig Fund to pay for this.

Suzanne made a motion to adjourn, seconded by Vicky, with all in favor. The meeting adjourned at 7:25 p.m.

Respectfully submitted by Patricia Krogmeier