**West Point Public Library Board Minutes**

**October 9, 2024 at 6:00 p.m.**

**Present:** Carl Johnston, Mary Link, Melinda Robey, Suzanne Menke, Vicky Lundeby, Pat Krogmeier

**Absent:** Bob Winnike

**Agenda Approval:** Moved by Vicky, seconded by Suzanne

**Minute Approval:** Moved by Vicky, seconded by Mary

**Bill Approval:** Moved by Vicky, seconded by Suzanne

**Reports:**

Dara reported STATS were down slightly for the month. Dara compiled and presented the Annual Survey Results for FY 24 to the Board. See annual newsletter for more specific information. Dara will also present this survey to the City Council at their next city council meeting on Oct. 14. The book sale totaled $341.75. The family of Mary Jo (Meierotto) Menke has donated a framed watercolor picture reminiscent of her elementary classroom. Carl attended the Lee County Library Advisory Meeting on September 24th. The Advisory Board approved the changes to establish a 28E Agreement with Lee County. This agreement will be sent to a Keokuk Attorney for approval, followed by Lee County Librarians, and County Board of Supervisors approval. The Lee County Librarians will be asking the Board of Supervisors for an additional $5,000 ($1,000 going to each library) bringing the total budget request to $71,000.00 for FY 2026. The Interlibrary Loan Reimbursement Program totaled 283 items. Jeri Sparks’ Rotating Mediums Class will conclude after the December class. The West Point Library is one of one hundred size A and B Iowa libraries chosen by Diane Brownstone, director of the Brownstone Book Fund, as a recipient of the Brownstone Book Fund. As a recipient the library will receive a gift of one hundred new children’s books. The Brownstone Book Fund’s main goal is to encourage and foster a love of books, literacy, and reading for young children. The books will arrive after January 2025 from Brodart. The five Lee County Librarians will meet on November 13, 2024. The Daughters of the Revolution will use a $500 grant to provide books on liberty and the American Revolution to the five libraries in Lee County.

**New Business**

Dara, Becky, and Ronda will be attending a ninety-minute presentation on Customer Service Library Issues, given by Heather Woody on January 23, 2025 at the Ft. Madison Public Library. Melinda approved this seconded by Vicky with all in favor. The library will close on October 22, 2024, due to a scheduled city-wide power outage and November 11, 2024 for Veteran’s Day. Melinda motioned to approve, seconded by Vicky with all in favor. A young adult/adult program featuring story teller, August Green, is scheduled for April 24, 2025 at 6:00 p.m.

**Board Education**

Dara attended a webinar on the topic of Record Retention. She explained to the Board members items which can be destroyed and which items to retain permanently.

Suzanne made a motion to adjourn, seconded by Melinda with all in favor. The meeting adjourned at 7:05 p.m. Respectfully submitted by Patricia Krogmeier